Denver Area Council – Peaceful Valley Scout Ranch

Job Title:	Archery Counselor	Property:	Peaceful Valley Scout Ranch
Camp/Department:	Dietler-Program	Salary Level:	Grade 2
Location:	22799 N. Elbert Rd Elbert, CO 80106	Staff Supervisor?:	No
Reports to:	Archery Director	Certifications Req:	Yes
Will Certify Applicant?:	Yes	Driving Required?	No

Job Summary

Help ensure campers receive a quality program.

Job Description

ROLE AND RESPONSIBILITIES

- Follow BSA Archery and USA Archery standards and regulations.
- Assist with the daily setup and take down of the Archery range.
- Ensure archery equipment is properly stored and cared for.
- Enforce strict discipline and safety at the Archery range with campers, adults and staff.
- Teach the Archery merit badge.
- Maintain paperwork and ensure accuracy and completion on time.
- Participate in camp-wide activities.
- Assist in the set up and take down of all camp facilities.
- Submit a "closing report" at the end of the season which includes inventories, daily duties and suggestions for improvement the following year.
- Other duties as assigned.

CERTIFICATIONS & REQUIRED TRAINING

- USA Archery Instructor certification (Provided by the Council)
- CPR, AED, First Aid, Prior to Start of Camp (Provided if Needed)
- Youth Protection (Online Prior to Camp)
- BSA Program Safety (Online Prior to Camp)
- FEMA Multi-Hazard Planning for Child Care (Online Prior to Camp)
- BSA Unlawful Harassment Prevention (Online Prior to Camp)
- Standard Precautions Training (Provided by the Council)

REQUIRED FOR THE JOB

- Must be able to read, speak and write the English language
- Must be able to work outdoors at an elevation of 7,000+ feet above sea level varying weather conditions
- Must be 16 years of age or older
- Must be able to pass a background check from the TRAILS database, CBI and the FBI
- Must be able to become a member of the Boy Scouts of America

DIRECTLY SUPERVISES

- None

ADDITIONAL NOTES

- None