

Denver Area Council – Peaceful Valley Scout Ranch

Job Title:	ATV Director	Property:	Peaceful Valley Scout Ranch
Camp/Department:	Dietler- Program	Salary Level:	Grade 4
Location:	22799 N. Elbert Rd Elbert, CO 80106	Staff Supervisor?:	Yes
Reports to:	Program Director	Certifications Req:	Yes
Will Certify Applicant?:	Yes	Driving Required?	Yes

Job Summary

Provide a safe, fun, educational and quality program to Scouts wanting to learn how to operate a All-Terrain Vehicle.

Job Description

ROLE AND RESPONSIBILITIES

- Provide leadership and instruction in the ATV program.
- Enforce strict safety and discipline in the ATV program.
- Train, supervise and evaluate direct report staff.
- Follow and teach the ATV course following the syllabus and guides.
- Evaluate the skills of Scouts in the ATV class and sign certification cards upon successful completion of course requirements and demonstration of skills on the closed course.
- Oversee the proper care, storage, security and maintenance of all ATV equipment.
- Participate in camp-wide activities.
- Assist in the set up and take down of all camp facilities.
- Submit a “closing report” at the end of the season which includes inventories, daily duties and suggestions for improvement the following year.
- Other duties as assigned.

CERTIFICATIONS & REQUIRED TRAINING

- All-Terrain Vehicle Safety Institute Instructor certification (Provided by the Council)
- CPR, AED, First Aid, Prior to Start of Camp (Provided if Needed)
- Youth Protection (Online Prior to Camp)
- BSA Program Safety (Online Prior to Camp)
- FEMA Multi-Hazard Planning for Child Care (Online Prior to Camp)
- BSA Unlawful Harassment Prevention (Online Prior to Camp)
- Standard Precautions Training (Provided by the Council)

REQUIRED FOR THE JOB

- Must be able to read, speak and write the English language
- Must be able to work outdoors at an elevation of 7,000+ feet above sea level varying weather conditions
- Must be 21 years of age or older
- Must be able to pass a background check from the TRAILS database, CBI and the FBI
- Must be able to become a member of the Boy Scouts of America
- Must have a valid driver’s license and history insurable by the insurance company

DIRECTLY SUPERVISES

- ATV Counselor

ADDITIONAL NOTES

- Training is required before the season starts. This training is mandatory and some or all travel expenses will be covered by the Council.